Friends of Birchwood

October 16 2018 245-345pm

Meeting Minutes

1. Welcome and Introductions, short explanation of who we are
2. Community Events Reports
	1. Ginger Bread Construction Annual Event Report December 5th
		1. Maeg and Mike reported out, event is coming along.
		2. Group decided 5pm
		3. Kelly B is working with group to have a book sale on same night
	2. Spring Community Event
		1. Rodolfo and Jessica Wallace presented idea about heritage night
		2. Group decided it was a good idea
		3. Rodolfo and Jessica will return to next meeting with more information (date, time, etc)
	3. End of year Community Event (standing rules)
		1. No ideas yet
3. Budget Report- Matt Whitten
4. Foundation Report-Kelly Brandon
	1. Shared the foundation has a website set up for easy donation
	2. Foundation has been really accommodating and helpful
5. Sub Committee Reports
	1. birchwood boogie-
		1. Mike and Jeighmee reported things are on track
		2. Kelly shared the ribbons and banner have been ordered
	2. volunteer coordinator
		1. Jessica W. says she has had good response and was able to send out a request for volunteers for Boogie. Many families responded.
	3. kinder report- Deliris/April
		1. April completed template.
		2. Still need to find families to organize for next year.
	4. meet greet- Esmeralda/Rodolfo
		1. Esmeralda and Rodolfo working on template
	5. open house- Kelly B/Sarah F.
		1. Kelly B and Sarah F. completed template
	6. Teacher appreciation- April
		1. Said she would like to help and head next years teacher appreciation.
	7. Zumba- Sarah F
		1. Sarah worked with Family Engagement team to find funding for Monday night Zumba until the end of the year
		2. If boogie doesn’t bring in enough money for winter Zumba, they are considering a Zumba thon.
	8. Common threads-
		1. Kelly B. working to orient garden coordinator